



## **Level 2 Accounting (Aat)**

### **Study Type**

Part Time

### **Study Type Subcategory**

AAT

### **Course Area**

Business, Finance & Enterprise

### **Entry Requirements**

AAT does not set any prerequisites for the study of the AAT Foundation Certificate in Accounting. However, for the best chance of success, we recommend that students begin their studies with a good standard of English and maths.

### **Course Information**

The AAT Advanced Diploma in Accounting covers a range of complex accounting tasks, including maintaining cost accounting records and the preparation of reports and returns. It comprises six mandatory units (390 guided learning hours):

- Advanced Bookkeeping
- Final Accounts Preparation
- Management Accounting - Costing
- Indirect Tax
- Ethics for Accountants
- Spreadsheets for Accounting

### **Assessment**

Four units are assessed individually in end-of-unit assessments, but this qualification also includes a synoptic assessment that students sat towards the end of the qualification. The synoptic assessment draws on and assesses knowledge and understanding from across the qualification.

### **Progression**

The accountancy skills developed by studying this qualification will enable a student to seek employment with confidence and/or to progress to the next level of learning.

A student completing this qualification will develop skills in double-entry bookkeeping and will understand how to use journals, control accounts and a trial balance. Students will also learn how to use an accounting software package, how to process financial information in accordance with company procedures and schedules, and how to provide information to colleagues, suppliers and/or customers as required.

The finance, accountancy, business and communications skills developed in the AAT Foundation Certificate in Accounting can lead to employment as:

- an accounts administrator
- an accounts assistant
- an accounts payable clerk

The accountancy and finance knowledge developed in this qualification is also the underpinning knowledge needed for the higher-level accountancy and financial skills developed in the AAT Advanced